



Position: Lead Community Ambassador

Positions Available: 1

Location: Healthy Ride office, your community, and all over Pittsburgh

Reports to: Community Initiatives Manager

Deadline: Friday, February 26, 2021

Compensation: \$7,000 stipend for the total program period, April through October.

This is a part-time, seasonal position.

Healthy Ride is looking for a motivated individual to confidently lead the Community Ambassador team through another successful season as Healthy Ride's Lead Community Ambassador!

Healthy Ride bike share has expanded its network of bike stations across Pittsburgh, giving more neighborhoods access to bikes. As we grow we seek to build meaningful connections in neighborhoods and communities while offering paid seasonal positions for community members. We're looking for persons and 501c3 organizations with strong neighborhood ties to help Healthy Ride grow its outreach initiatives and support the work of this year's Community Ambassadors.

Community Ambassadors and the Lead Ambassador will possess a passion for their community, have strong leadership skills, and be motivated to gain the skills necessary to educate community members on current and forthcoming city bike infrastructure, bicycle riding safety, offer rider support, and co-lead group bike rides. As Lead Ambassador you will work with Healthy Ride and our community partners to support and manage the next class of Ambassadors. The Lead Ambassador will work approximately 30 hours a month and must have a flexible schedule in order to meet the following program goals:

Duties & Responsibilities:

- Attend and assist ALL 3 Community Ambassador training events on:
 - Thursday, April 15, 5:30-7:30pm
 - Saturday, April 17, 1-5pm
 - Sunday, April 18, 1-5pm
- Work with the Community Initiatives Manager to supervise Community Ambassador group rides and outreach events
- Attend and help to facilitate mandatory monthly check-in meetings with the Community Initiatives Manager & Community Ambassadors on the third Wednesday of the month 5:30-7:30pm
- Meet individually with Community Ambassadors at the beginning of each month to help them plan and recruit for group rides and other community events



- Meetings will be held at Healthy Ride's offices.
- Provide ongoing support to 5 Community Ambassadors including answering questions, planning group rides, hosting group rides, and promoting events
- Collect feedback from the Pittsburgh community at-large regarding current and upcoming bicycle infrastructure projects in collaboration with Healthy Ride partners
- Perform outreach at 2 Open Streets events in collaboration with Healthy Ride team
- Maintain sign-in sheets and track attendance numbers at events and rides
- Take photos from group rides and help identify interesting stories to highlight
- Promote Healthy Ride, MoveForwardPGH, and BikePGH projects and events using social media
- Attend community events as a Healthy Ride representative as needed

Qualifications:

- A flexible schedule; most group rides, meetings, and events will occur on evenings and weekends
- Strong leadership skills
- Highly organized
- Strong interpersonal communicator
- An enthusiasm for being outdoors and being active
- Confidence riding bikes on city streets
- A desire to learn about current and forthcoming local bike infrastructure (bike lanes, trails, neighborways, etc), local bike laws, and safe city cycling practices and help educate others
- Culturally aware and comfortable working with diverse populations and stakeholders across the city
- Excited to get outside, ride bikes, and motivate others to do the same!

To apply, please send us your resume or a list of work and volunteer experience, along with a cover letter that addresses the following:

1. Why do you like to bike?
2. Where are your favorite places to bike?
3. What are your favorite community events?
4. In what Pittsburgh neighborhoods would you like to see more people riding bikes?
5. Tell us about a leadership position you've held in your community: what were your achievements and what were the challenges?

Email your application materials to jobs@pghbikeshare.org with "Community Lead Ambassador" in the subject line.



If you are not selected as Lead Ambassador you may be considered for a Community Ambassador position. If you only want to be considered for the Lead Ambassador position please put "Community Lead Ambassador Only" in the subject.